1. APPLICATION, EXAM AND REGISTRATION DATES

Dates of MKUYOS Application: 03-28 - June 2013
Dates and Time of MKUYOS: 03 July 2013; 10.00
Announcement of MKUYOS Exam Result: 12 July 2013
Preference Dates for Mustafa Kemal University Vocational School and Faculty Programs: 12-26 July 2013
Special Skills Exam for the Students applying to Physical Education and Sports College: 29-30 July 2013
Special Skills Exam for the Students applying to Mustafa Yazici Conservatory: 29-30 July 2013
Announcement of Placement Result: 02 August 2013
(reg including special skill exam):
Registration of First Placement: 26-28 August 2013
(reg including special skill exam):
Date and Time of Turkish Competency Exam: 29 August 2013; 10.00
Announcement of Turkish Competency Exam Results: 05 September 2013
Exam Fee (MKU YOS): 100 TL
Bank account to which the exam fee is paid: Mustafa Kemal Üniversitesi Strateji Geliştirme Daire Başkanlığı'nın Mustafa Kemal Üniversitesi Halk Bankası Uydu Şubesi Antakya Şube No: 1512 Hesap No: 06000002
NOTE: MKUYOS Exam and Preference Fees are required to be paid before internet application.

Application Address: Mustafa Kemal Üniversitesi Öğrenci İşleri Daire Başkanlığı Tayfur Sökmen Kampüsü 31000 - Antakya/HATAY Application
Phone: 0 326 2455915 (Inside Turkey)
Application Phone: (+90) 326 2455915 (Outside Turkey)

Application Fax: 0 326 2455916 (Inside Turkey)
Application Fax: (+90) 326 2455916 (Outside Turkey)
2. GENERAL INFORMATION, BASIC PRINCIPLES AND POLICY
a. MKU YOS is a student selection and placement exam foreign students take to study university at Mustafa Kemal University. This exam is carried out by Mustafa Kemal University Rectorate
b. This guide includes the rules the ones willing to apply to MKU YOS should take into consideration to study at Mustafa Kemal University in the academic year of 2013 – 2014.
c. In the correspondence language between Mustafa Kemal University and candidates, Turkish is employed.
d. Candidates having completed exam application form are requested to print Exam Entrance Document online and bring their passports or residence permit after completion of filling form.
e. The ones having lost their Exam Entrance Document can retake their documents logging in the system with Candidate Number assigned to them automatically after completion of exam application form.
f. MKUYOS Results are valid for students willing to have education in only vocational school and faculty levels.
g. Accommodation, scholarship, living conditions and residence permit of the students should be carried out by themselves.
h. Application fee the candidates have paid cannot be transferred to other years. The fee amount could be paid back to the candidate who could not or did not apply upon request. However, Such fee amounts of the ones will not be paid back as the ones whose application is rejected, who did not or could not take exam, who are not taken to exam or dismissed from the exam, who failed in the exam or whose exam is disannulled or who paid fee for something not requiring fee and who are not placed into a department/program.
1. Self-declaration is taken into consideration whether the candidates are suitable for the application conditions for MKU YOS exam.
In case of wrong declaration, the marks gained in the exam will lose its validity.

3. EXAM APPLICATION PROCESS
(1) Applications could be made personally online at web page of the University or through post to Department of Student Affairs.
(2) The application of the candidate will be approved provided that s/he is graduate or at the final year of High School,
(3) The students who want to make application;
a) should be foreign,
b) The ones having permission to end Turkish citizenship from Ministry of Internal Affairs while Turkish by birth and those should prove to have documents related to given Rights for their children who are non-adult registered in separation document from Turkish Citizenship under Turkish Citizenship Law, (In the item 7 in Turkish Citizenship Law with no 5901 “(1) The child born from Turkish father and mother under their marriage in Turkey or outside is a citizen of Turkey.” Provision exists; it is beneficial for the candidates applying to quotas from abroad to examine Turkish Citizenship.)
c) The ones changing their citizenship from foreign to Turkish need to have two citizenships,
d) They have to have completed their primary and secondary education in a foreign country except for North Cyprus Turkish Republic while being a citizen of Turkish Republic (including the
ones completing their whole primary and secondary at Turkish schools in a foreign country except North Cyprus Turkish Republic,
e) The ones acquiring membership of North Cyprus Turkish Republic; inhabiting in North Cyprus Turkish Republic and having completed their primary and secondary education in North Cyprus Turkish Republic, having GCE AL score, along with the ones who have GCE AL exam results having education with the registration to colleges and high schools in other countries between the years 2005-2010 or should obtain the requirements to have),
For candidates below, applications will not be accepted;
a) the students completing their primary and secondary education in Turkey or North Cyprus Turkish Republic while being a citizen of Turkish Republic,
b) For the ones acquiring membership of North Cyprus Turkish Republic (except the ones having completed their whole primary and secondary education at high schools in North Cyprus Turkish Republic, the ones who have GCE AL score along with the ones who have GCE AL exam results having education with the registration to colleges and high schools in other countries between the years 2005-2010 or should obtain the requirements to have),
c) For the ones whose first citizenship is Turkish Republic by birth having two citizenships defined in b agreement clause of item (2), (except the ones completing their primary and secondary education in a foreign country except North Cyprus Turkish Republic / except the ones completing their whole primary and secondary at Turkish schools in a foreign country except North Cyprus Turkish Republic),
d) For the ones who have two citizenships one of which is North Cyprus Turkish Republic (except the ones completing their whole primary and secondary education at high schools in North Cyprus Turkish Republic have GCE AL score along with the ones who have GCE AL exam results having education with the registration to colleges and high schools in other countries between the years 2005-2010 or should obtain the requirements to have),
e) The ones having a citizenship of Turkish Republic and having education at schools under the embassies in Turkey and foreign high schools in Turkey, or the ones having two citizenships whose first nationality is Turkish by birth defined in the clause 2 of item a,
f) Applications of ones having suspension due to an infraction of the rules by a higher education in Turkey,
those applications above will not be accepted.

Such candidates will lose their rights even if they get a valuable mark.

4. PAYMENT OF EXAM FEE

The candidates applying to MKU YOS exam have to pay the exam fee (100 TL) within the application dates to the bank amount as “Mustafa Kemal Üniversitesi Strateji Geliştirme Daire Başkanlığı - Mustafa Kemal Üniversitesi Halk Bank Antakya Uydu Division with Branch No: 1512 Account No:06000002
The application to the exam cannot be made without having paid the fee. The applications for which the candidates have not paid the fee will not be assessed.
The candidates who will apply for the exam abroad have to pay the fee to the banks which mutually work with Turkish banks or are international banks and such banks should transfer the money and the candidates must be sure the fee has been paid into the bank account of Mustafa Kemal University which is mentioned above. Private check, money included in an envelope, Posted check or whatsoever should not be sent.

5. FILLING IN THE APPLICATION FORM

The candidates are to fill in the application form which could be accessed from the web page of Mustafa Kemal University (www.mku.edu.tr) after they have paid 100 TL into the bank account mentioned above. The ones who want to apply personally are to fill in forms at the Department of Students Affairs.
Explanations for how to fill in the information part on the application form are given below. The candidates are responsible for all the misleading. The background part related to identity or passport on the form should be filled in without changing anything and abbreviation is not accepted.

**a- Personal Information**

a.1. Name (If the candidates have more than one name, all of them should be mentioned)
a.2. Surname a.3.
Nationality
a.4. Passport Number or Residence Permit Number a.5. Date of Birth : (Day-month-year)
a.6. Gender
a.7. Mailing Address a.8.
Phone Number a.9. E-Mail

**b- High School Information**

b.1. The name of the high school the candidate graduated or is going to graduate
b.2. The city and country where the high school the candidate graduated or is going to graduate is
b.3. High School Grade **(undergraduates will not fill in)**
b.4. Total high school period

**c- Receipt Information**

c.1. Bank receipt no:
c.2. Bank receipt date:
Candidates are requested to upload their digital photos to Photo Part in the application form. The photo should be taken in 6 months and clear enough so that the candidate is recognized easily.
At the exam day, there should not be a visual change on the face of the candidate which could make the candidate not recognized. The man in charge of the exam hall will not take the candidate if s/he finds it difficult to recognize the candidate.

**Completion of the Application**

Candidates need to take print of application form after pressing save button having filled in the form and seeing “application has been accepted” and use this print as Exam Entrance Document on the exam day.
The candidate must examine the Application Form carefully. The candidate should be sure of the information mentioned on the form. The candidate whose information on the form is not accurate will not be taken to the exam.
The ones who have given false information, send someone else to the exam instead of themselves, do not obey the rules of the exam and perform some related unwanted actions will not be registered even if they succeed in the exam.

**6. CALL FOR THE EXAM**

The class number and building where the candidates are going to take the exam will be announced on the web page [www.mku.edu.tr](http://www.mku.edu.tr) after the applications have ended up. Therefore, all the candidates have to check their class number and the building name from the web page mentioned above before they come to the exam place.
7. EXAM

The candidates have to bring **2013 MKU YOS Statement of Exam Entrance** along with **Passport** or **Residence Permit** with them

The candidates must not bring other equipment except from pencil, rubber, pencil sharpener and wrist watch.

The candidate must not try to enter the exam building with cell phone as they are not going to be accepted to the exam with cell phone.

The candidates will be taken to the exam classes with the check of their identity at 09.30. The exam will start at 10.00.

It is crucial that the candidates be in front of the building at least before one hour for their being taken to the exam on time.

Mustafa Kemal University Foreign Student Selection and Placement Exam, “Basic Learning Skills Test (BST)”, includes questions aiming to assess abstract thinking power, mental and questioning skills of the candidates.

This test depends on language use a little while there are Turkish and English explanations. The questions belonging to the tests applied at MKUYOS will be given to the candidates in a booklet during the exam. All the questions in the Exam Booklet contain the ones in “multiple choice” type. Though there are five different alternatives for each question, only one true answer exists out of them. The candidate has to fill the true answer into answer sheet for each question. The answer will not accepted if more than one answer are filled into answer sheet or the choice has been filled formlessly. The answers have to be filled into answer sheet. The answers which are filled into question booklet will not be accepted.

The candidates are prohibited from speaking, cheating, giving answers to others during the exam, which is against the rules of the exam. The exam papers of the candidates in such manners will lose their rights when proved to do so. Each candidate has to hand in their exam papers and answer sheet to the ones in charge of exam in an appropriate way considering the rules of the exam at the end of the exam. The answer sheet of the candidates whose exams are invalid for they have not obeyed the rules of exam or have not handed in their documents at the end of the exam will not be considered in the evaluation process declared above.

8. EVALUATION OF EXAM RESULTS

   a) True and false answers, the candidates gave to the questions at MKUYOS, will be counted one by one differently. MKUYOS score will be calculated as one fourth of false answers will be subtracted from true answers.

   b) Foreign student candidates applying to programs getting students with Special Skill Exam have to have a valid exam score from MKUYOS or an international exam. The evaluation of such candidates will be made regarding 30% of the score at Basic Learning Skill Test, 70% of the score at skill test. The candidate having not taken special skill exam will lose his/her right to be a candidate student.

9. ANNOUNCEMENT OF THE EXAMS RESULTS

The results of the exam and placement are going to be announced in Announcement part at the web page of the university in Internet (www.mku.edu.tr), Department of Student Affairs, during the dates determined in exam and placement calendar.

10. APPLICATIONS OF PREFERENCE AND PLACEMENT

Preference applications are required to be made online on the university web page or personally to Department of Student Affairs during the scheduled time determined in preference application calendar.
11. EXACT REGISTRATION AND REQUESTED DOCUMENTS
a- Document of exam result for MKUYOS or an equal exam,
b- The original copy of high school diploma and “Certificate of Copy” of translated version taken from notary or Turkish Embassy,
c- Certificate of equivalence taken from Ministry of Education
d- Transcript (it should show the course and scores the candidate has taken, official transcript confirmed by high school principals along with its certified version of Turkish translation from notary or Turkish Embassy.
e- If exists, foreign language competency document,
f- If exists, Turkish competency document (documents taken from MKU-Turkish Competency Exam or Turkish Education Centers (TOMER) dependent on Turkish universities),
g- Notary certified copy of Learning Visa taken from Turkish Embassy,
h- Notary certified copy of Residence Permit (it should be handed in Department of Students Affairs in one month following registration),
i- Notary certified copy of Passport,
j- Bank receipt confirming the payment of the tuition fee, j- Photo (12 photos),
k- Health Committee Report for the ones registered to programs related to health.

11- TURKISH COMPETENCE
(1) To determine Turkish level of candidates, having no TOMER Turkish Competence Document, Turkish levels of such candidates are determined considering the score gained in Turkish competence exam applied by Department of Turkish of Education Faculty.

Considering the result of Turkish test;
85-100 scores A (Turkish is sufficient, they can continue their education),
70-84 scores B (Turkish can be improved in a short time, they can continue to their education),
50-69 scores C (Turkish can be improved, they can continue to their education),
0-49 scores F (Turkish is insufficient)

(2) The students, having no TOMER document and not succeeding in Turkish Competence Test made by Department of Turkish Language in the Faculty of Education by getting F in test should get a year foreign language education. Supposing e exam, will be decided that they take one year off with permission by committees in departments/programs they are registered to. Students have to upgrade their Turkish level to C level in one year. Those failing this will lose their education rights to study at Mustafa Kemal University.